Alton Parish Council

Minutes of the Meeting held on Monday 4th June 2018 at 7pm
At Alton Village Hall

Present: Councillor J. Shepherd (Chair)
Councillor P Ballard, Councillor S Hollins, Councillor E Bailey, Councillor A. Forrester, Councillor E. Brindley, Councillor E. James, Councillor C. Woods,

Mr S.J. Burton (Clerk)

Apologies: Councillor T. Wilkinson, Councillor M. Worthington (SCC).

In Attendance: 5 members of the public.

The meeting was opened by Cllr Shepherd the Chair at 7pm.

83/18. Declarations of Interest.

i. None for this meeting.

84/18. Minutes of the meeting held on Monday 14th May 2018.

The minutes of the last meeting were declared a true record proposed by Cllr Shepherd and seconded by Cllr Bailey and agreed by all and were signed by the Chair and the Clerk.

85/18. Matters arising.

i. Cllr Shepherd reported that the railings running from Dimble Lane to Glen Drive that need repairing (minute 77/18 iii, May meeting), will be repaired shortly.

86/18. Alton Towers.

i. Cllr James had nothing to report for this item of business.

87/18. Footpaths.

i. There was nothing to report for this item, but Cllr Shepherd reminded everyone that there is a litter pick this coming Saturday starting at 10am at the White Hart.

88/18. Village Hall.

i. The clerk reported that he had priced signs for the suggestion by Cllr Ballard on behalf of the village hall committee for signs stating no dog fouling or driving vehicles on the playing fields and 6 signs would cost £90 (plus VAT) from the same providers as used last time Easyfix Emblems of Leekbrook. Following a short discussion Cllr Shepherd proposed and Cllr Hollins seconded one sign stating no vehicles to be driven on the playing fields and 5 signs showing no dog fouling. This was carried.

ii. Cllr Brindley asked what was happening regarding the repairs to the swings on the play area. A short discussion followed when the question was asked what are the village hall committee doing to

raise funds towards the repair which is believed to be around £666.00. Cllr Ballard will check to see what the village hall committee are doing to raise funds.

89/18. Lengthsman.

i. The lengthsman reported that the flowers for the tubs have arrived paid for and provided by Alton Towers. Cllr Forrester asked that a letter of thanks be sent to Alton Towers and this was agreed. **Action: The clerk to send a letter.**

90/18. Highways and Road Safety.

i. The clerk has emailed SCC regarding the pothole in Uttoxeter Road at the junction of Denstone Lane. Other potholes have been repaired and part of the B5032 has been resurfaced.

91/18. Parish Cemetery and St. Peter's Church Yard.

i. Cllr Forrester reported that all is in order.

92/18. Councillor Shepherd declared an open forum to allow parishioners present to ask questions/raise issues.

i. A member of the public reported that vehicles are parking at both ends of Shirley Drive near to the junction and a member of the public reported the same at the end of Saltersford Lane by the Denstone Lane junction. Cllr Shepherd reported that the PCSO's had been in the village dealing with parking issues and he would report these issues also so that the police could decide if there were any offences.

93/18. Planning and Licensing Applications.

i. None for this meeting

94/18. Planning decisions.

None for this meeting.

95/18. Correspondence requiring response.

i. The clerk reported he had received an email from SCC offering the services of a Data Protection officer (£150) and a GAP analysis for Data Protection (£140). He stated that a Data Protection officer was not a requirement under the law for a parish council, but the offer was made by SCC as 'an insurance', he also stated that the GAP analysis could be done via the Data Commissioners website for free by himself using their online toolkit. Also he had checked on the Data Commissioners website and with SPCA and again a parish council does not have to register with the Data Commissioner (cost £40) although NALC do recommend registration. After a discussion Cllr James proposed and Cllr Brindley seconded that the clerk should take care of the GAP analysis and that a Data Protection officer is not required, nor to register with the Data Commissioner, but of course the council will comply fully with all Data Protection legislation, this was carried on a vote.

96/18. Correspondence for Information.

i. Planning recommendations to SMDC for May.
ii. Email reporting blocked grids in Lime Kiln Lane to SCC.

iii. Email re potholes Uttoxeter Road.

All were read out by the Clerk.

97/18. Finance.

i. Clerk salary £414.34.
ii. Lengthsman wages and expenses. £190.00, expenses £8.00
iii. Invoice Cheadle and Tean Times. Advert for annual parish meeting. Net £27.00, VAT £5.40 (gross £32.40).
iv. Receipt from Mrs Ann Rogers (Alton W.I.) for flowers at the War Memorial, £21.00.
v. Jackson's Nursery, net £1525.64, vat 305.13 (Gross £1830.77) for April and May. **Paid.**
vi. Authorised payments for May 2018 were signed off by the Council.
vii. Current bank balances were presented to the Council.

The finances were proposed by Cllr Shepherd and seconded by Cllr Ballard and carried.

There being no other business the meeting was closed by The Chair, Councillor Shepherd at 7.25pm

Signed..... Chairman 2nd July 2018

Signed..... Clerk